

Application must be submitted with the following:

1. Certified statement of ownership or copy of the current Deed
2. Name of refuse hauler or copy of contract *
3. If Private Septic (on-lot system), the location, approximate age and capacity of the sewage disposal system, a professional evaluation of the septic system & proof of pumping within the last 3 years. For renewal, proof of pumping must be provided every 3 years. *
4. Copy of current Monroe County Hotel Room Excise Tax Certificate
5. Copy of current Pennsylvania Sales & Use Tax Permit
6. Trespass waiver signed by the owner of the property *
7. Proof that STR is permitted within the community if regulated by HOA/POA
8. Proof of Liability Insurance equal to or greater than 1 million in coverage *
9. Application fee.*

* Items marked with red asterix are required at time of renewal.

I hereby certify that I am the owner of the above referenced property. If the property is owned by a corporation, I certify that I am a partner of that corporation and have the authority to sign and acknowledge the following on behalf of the corporation.

I have read, understand and agree to the provisions set forth in Ordinance 178 §5 of the Westfall Township Code for Short-Term Rental Standards. I have also read and understand Ordinance 178 §11 regarding violations and penalties and that any violation of the provisions of Ordinance 178 may result in fines and/or the revocation of a Short-Term Rental License. I agree to conform to all applicable laws of this jurisdiction. I understand that the issuance of a Short Term Rental License is not guaranteed by this application.

Signature of Property Owner: _____ **Date:** _____

If Owner is a corporation, print also the name of the person signing this waiver

I hereby certify that I am the Managing Agent of the above referenced property and have been given authority to accept service for the Property Owner.

I have read, understand and agree to the provisions set forth in Ordinance 178 §5 of the Westfall Township Code for Short-Term Rental Standards. I agree to conform to all applicable laws of this jurisdiction. I understand that the issuance of a Short Term Rental Permit is not guaranteed by this application.

Signature of Managing Agent: _____ **Date:** _____