

**Westfall Township, Matamoras, PA
August 1, 2022**

The Regular meeting of the Westfall Township Board of Supervisors was held on Monday, August 1, 2022 at 7:00 pm. The meeting was held at the Township Building on Delaware Drive and LaBarr Lane, Westfall Township.

Those present were Chairman, Jerry Dotey; Vice Chairman, Paul Schaldonat; Supervisors; Paul Fischer; David Twiss; Robert Llewellyn; Temporary Secretary, Barbara Sinclair, and Solicitor Robert F. Bernathy. Also present were Road Master, Keith Rodriguez; EPRPD; Chief Chad Stewart; Westfall Township Fire Department 2nd Assistant Chief, Kyle Innella; and President Bill Koflerl; There were approximately 9 members of the general public present.

EXECUTIVE SESSION: The last executive session was held just prior to the meeting on Monday August 1, 2022 at 6:45 p.m. for matters of personnel.

APPROVAL OF AGENDA:

Vice Chairman Schaldonat stated that one item needed to be added to the agenda under new business, number four, approval of transferring residual money from Mill rift Fire Department to Westfall Four House. A motion was made by Vice Chairman Schaldonat to add this item to the agenda. The motion was seconded by Chairman Dotey and carries with all in favor.

PUBLIC COMMENT: Marian Keegan stood up to announce that she was a write in candidate for the General Assembly in Pennsylvania for the 139th district which includes Westfall Township. Solicitor Bernathy advised that he was not aware this was going to be done and that for the future that the meeting is not for a political platform and just wanted to make her aware of that.

A member of the public advised that power was out in Mill rift earlier that day for a few hours due to a tree taking out a line and blocking the road. Is there a way for the citizens of Mill rift to be notified of these occurrences. The concern was that if an emergency vehicle from Port Jervis was called up there and they got to the point of where the road was blocked, they would now have to go all the way around to get to the victim. Is there a way to let the citizens know so they can advise them of this. Road Master Keith Rodriguez advised that there is a Red Alert that can come to your phone advising you of such situations. A member of the public asked if the link can be put on our website to which they can utilize in order to sign up for the Red Alert? They were advised that they can go to Pikepa.org to register for it.

Supervisor David Twiss asked if there was something that could be done about all the trees that are coming down in storms. Road Master Keith Rodriguez stated that most of the trees coming down are trees from private residence so it would be up to the property owner to remove trees.

MINUTES:

June 6, 2022 – Regular Supervisor Meeting Minutes: A motion was made by Supervisor Llewellyn to approve the June 6, 2002 Regular Supervisors Meeting Minutes. The motion was seconded by Supervisor Fischer and carries with all in favor.

July 12, 2022 Special Supervisors Meeting Minutes: A motion was made by Supervisor Fischer to approve the July 12, 2022 Special Supervisors Meeting Minutes. The motion was seconded by Supervisor Llewellyn and carries with all in favor.

TREASURER'S REPORT: Mr. Myer is out of town on vacation and will provide the report upon his return.

POLICE REPORT: Chief Stewart from Eastern Pike Regional Police Department gave the report for the month of June, 2022.

Miles Patrolled: 5,422
YTD: 38,694
Motor Vehicle Accidents: 11
YTD: 119

Calls for the Month: 202
YTD: 1,292
Westfall: 145
Matamoras: 57

A brief discussion took place about the increase in numbers this month and Chief Stewart responded that we usually see that in the summer months. He also advised that with all the construction going on in the area there is an influx of vehicles passing through.

A motion was made by Vice Chairman Schaldonat to approve the Eastern Pike Regional Police Department Report for the month of July 2022. The motion was seconded by Supervisor Fischer and carries with all in favor.

WESTFALL FIRE DEPARTMENT: Assistant Chief Innella gave the report for the Westfall Fire Department month of July, 2022 which reflects the following:

Assist EMS – 3; Assist PD – 1; Automatic Fire Alarm – 4; Brush Fire – 1; Gas Leak – 1; Investigation Inside – 2; Investigation Outside – 3; Land Zone – 2; Water Rescue – 4; Stand by 1; Structure Fire – 3; Utility Wires Down – 5; Vehicle Accident – 4; Vehicle fire – 1

Total Calls for July 2022 were 35; Year to Date calls 187; Man Hours 141; Year to Date Man Hours 853.34

Calls covered by Westfall Ambulance – 83
Calls covered by Mutual Aid Ambulances – 3

Total EMS Calls for December 2022 –
Total year to date EMS calls: 489
Man Hours: 28
Year to Date Man Hours: 460.5

Attended the 171st Port Jervis Fireman’s Day Parade. Took home 2nd Best appearing ambulance and 2nd best appearing apparatus over 10 years old for the 30-year-old engine.

Several members attended the 4-hour backpack give away at the Verizon Store

Followed up with Best Western following the possible structure fire incident. All issues have been corrected with the exception of the door closures that they need to follow up once a more for.

Perkins was replacing one of their bad hydrants and prior to it going in the ground we noticed it had the wrong threads and they are making the proper corrections. Solicitor Bernathy asked if there were any concerns about this, but Asst. Chief Innella assured him that the other hydrant is working and there are no issues with it.

The annual pulled pork Dinner is being held Friday August 5, 2022.

A motion was made by Vice Chairman Schaldonat to approve the Westfall Fire Department report for the month of July, 2022. The motion was seconded by Supervisor Fischer and carries with all in favor.

HIGHWAY DEPARTMENT: Mr. Rodriguez gave the highway department report for July, 2022 which reflects the following:

- ✓ Ditch work was done on Pine Hill Farm Road which was all shale stone that they were able to use on the dirt section of Phillips Lane.
- ✓ Cut and removed a large tree that fell on the electric shed for the Katz Sewage Pump generator.
- ✓ Built a small plow that attaches to the Scag mower to get underneath guard rails and push off dirt and anti-skid built up from plowing. It was tested on Rosa Switch Road and worked great.
- ✓ Reuben Bell Drive and the Township Properties were mowed
- ✓ Paving is now complete on the Bluestone Blvd. Roadway Repair Project.

A motion was made by Supervisor Fischer to approve the Highway Department Report for July, 2022. The motion was seconded by Vice Chairman Schaldonat and carries with all in favor.

BUILDING/ZONING REPORT: The Building/Zoning report was read by Vice Chairman Schaldonat for July, 2022 in the absence of the building and zoning office and reflected the following:

Building Permits – 4; \$645,879.00 estimated costs; Fees \$1,915.00
Zoning Permit – 1; \$4,500.00
Total Fees Received: \$650,379.00

A motion was made by Vice Chairman Shaldonat to approve the Building/Zoning Report for July, 2022. The motion was seconded by Supervisor Fischer and carries with all in favor.

EMERGENCY MANAGEMENT: The Emergency Management report was read by Vice Chairman Llewellyn for the July, 2022 in the absence of Mr. Fischetta who stated there were no calls for service for the month of July.

A motion was made by Supervisor Llewellyn to approve the report for July, 2022. The motion was seconded by Supervisor Fischer and carries with all in favor.

CORRESPONDENCE: On desk for review.

OLD BUSINESS:

1. **Correspondence from Blue Ridge Communications/Franchise Agreement** – A discussion was held on this, and Solicitor Bernathy stated he has reviewed but he has no substantial comments on it and just wanted to make sure that if there is a breach that the matter is litigated here in Pike County and not in New Jersey. This matter was approved and motioned made on it at the last meeting subject to this condition. This item can be removed from the agenda.
2. **Re-Zoning Hearing-Riverview Properties, LLC – Letter dated May 17, 2022 from Attorney Ohliger, Hearing rescheduled from August 15, 2022 at 5:30 p.m. – Attorney Ohliger has requested that this matter be rescheduled to September 26, 2022 at 6:30 p.m.**

A motion was made by Supervisor Llewellyn to approve the rescheduling of the Re-Zoning Hearing – Riverview Properties, LLC to September 26, 2022 at 6:30 p.m. The motion was seconded by Vice Chairman Schaldonat and carries with all in favor.

3. **Conditional Use Hearing for 1005 PA Ave. LLC** – For a self – storage facility rescheduled for August 15, 2022 at 5:30 p.m.

A motion was made by Vice Chairman Schaldonat to approve the rescheduling of the Conditional Use Hearing for 1005 PA Ave. LLC to August 15, 2022 at 5:30 p.m. The motion was seconded by Chairman Dotey and carries with all in favor.

4. **Clarification on the Juneteenth Holiday – Observed on June 19th- make a township holiday**– This is tabled till next meeting. Supervisors request Secretary Barbara Sinclair to call surrounding townships to see what they are doing.
5. **Highway Department Vacancy for Full – time Position** - Richard Spfusanky was hired at a rate of \$19.50 an hour for the Full-time position. A background check was conducted, a valid driver’s license was provided, and employee manual was provided to Mr. Spfusanky and signed.

A motion was made by Vice Chairman Schaldonat to hire Richard Spfusanky at a rate of \$19.50 an hour as full-time employee in the Highway Department. The motion was seconded by Supervisor Llewellyn and carries with all in favor.

6. **Planning Board Vacancy** – Letters of Interest from Adriane L Wendell, Rollin B. Cook Jr., and Frank R. Williams. Supervisor Dotey stated that after deliberation the board decided on bringing Frank Williams on to fill the vacancy of the Planning board. He is a lifetime contractor, a builder, mason and is retired and would make a good addition to the planning commission. He is also a township resident.

A motion was made by Supervisor Fischer to approve the appointment of Frank R. Williams to the planning board. The motion was seconded by Vice Chairman Schaldonat and carries with all in favor.

NEW BUSINESS:

- 1.) **Schedule and advertise a budget Workshop Meeting in October** – The Supervisors have all agreed on Monday, October 17, 2022 at 6:00 to hold a Budget Workshop Meeting.

A motion was made by Supervisor Fischer to hold the Budget Workshop meeting on October 17, 2022 at 6:00. The motion was seconded by Chairman Dotey and carries with all in favor.

- 2.) **Annual Convention of Township Officials Conference October 7, 2022 at 8:00 a.m. at Best Western Inn at Hunt’s Landing** – A brief discussion was held on this, and Chairman Dotey stated that he has attended this convention before and suggests it would be beneficial to anyone who can attend. Chairman Dotey, Vice Chairman Schaldonat, Supervisors Fischer & Twiss will be attending.

A motion was made by Vice Chairman Schaldonat to approve the attendance at the Annual Convention of Township Officials on October 7, 2022. The motion was seconded by Robert Llewellyn and carries with all in favor.

- 3.) **2022 Monroe County Local Share Grant Application Police Vehicle Acquisition** – Chairman Dotey informed everyone that the Application has been completed and submitted and we are just waiting on the approval of the grant to get the police car.

A motion was made by Chairman Dotey on the 2022 Monroe County Local Share Grant Application for the Police Vehicle Acquisition. The motion was seconded by Vice Chairman Scholdant and carries with all in favor.

- 4.) Approve the moving of the Residual funds from Millrift Fire Department to the Westfall Fire Department** – Vice Chairman Schaldonat advised that there is \$12,701.00 in residual funds in Millrift Fire Department that they would like to transfer to the Westfall Fire Department since the Millrift Fire Department has been resolved.

A motion was made by Supervisor Fischer to transfer the funds from Millrift Fire Department to Westfall Fire Department. The motion was seconded by Chairman Dotey and carries with all in favor.

EXECUTIVE SESSION: NONE HELD

ADJOURNMENT: Meeting was adjourned at 7:40 p.m. on a motion by Chairman Dotey. Motion seconded by Supervisor Fischer and carries with all in favor.

Respectfully Submitted,

Barbara Sinclair
Temporary Secretary